

# 2017 Addenda Order Form

Frascona, Joiner, Goodman & Greenstein, P.C. ("FJGG")

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Please complete this form to order your Addenda. Email, fax, or mail it to us.

1. **Name Designation:** \_\_\_\_\_

(Name of Brokerage Firm EXACTLY as it Should Appear on Addenda Forms)

2. **Employing Broker:** \_\_\_\_\_

(Please Print Clearly)

3. **Primary Contact:** \_\_\_\_\_

(Name of individual completing the Order Form, if NOT Employing Broker)

4. **Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_, CO \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

5.  Yes     No    Do you have any affiliated business arrangements such as an affiliated Mortgage Company, Title Company, or Home Warranty Company? If yes, you are required to have a phone consultation with an attorney before we complete your addenda order.\*
- If Yes:    Mortgage Co.     Title Co.     Warranty Co.

We understand that no single set of forms is going to be a perfect fit in ALL situations, for ALL contracts. For example, both Boulder and Jefferson Counties have septic regulations that may not be specifically addressed in the way you need for a particular contract. FJGG can customize your forms. Consultation on these specifics and subsequent customization of your forms is charged at \$350.00/hr.

\* This initial consultation is included in the price you've paid. However, depending on the outcome of this appointment, you may be charged extra for semi-custom addenda package.

**6. Method of Payment:**

Please charge \$300.00 to my Visa and/or MasterCard:

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_, exp. date: \_\_\_\_/\_\_\_\_

Card Security Code: \_\_\_\_\_(3 digits on back of card)

Zip Code this card is billed to: \_\_\_\_\_

\_\_\_\_\_  
(Cardholder's Signature)

\_\_\_\_\_  
(Cardholder's Printed Name)

I have enclosed my check for \$300.00, made payable to FJGG

**7. Method of Shipment:**

The price you've paid includes delivery in Microsoft Word® format **AND/OR** through the integrated systems of CTM Software eContracts for use by your entire brokerage firm. Please note this is a LOCKED Word® Document and neither version is writeable. Should you select eContracts, there may be additional setup fees if you are not already an active eContracts brokerage firm.

Please select your method of delivery. Only the provider(s) you indicate below are notified that you are an authorized user. If you'd like to edit this choice at a later date, please contact us.

Microsoft Word® Version

CTM eContracts

BOTH Microsoft Word® Version & CTM eContracts

8. **REQUIRED AUTHORIZATION FROM EMPLOYING BROKER:** I am the employing broker for my company and would like you to prepare these forms and send them to my firm. I have had an opportunity to read the Addenda Package explanation at the Frasca website. I understand that while my order creates an attorney-client relationship between FJGG and me, this is a limited services engagement such that taken by itself; my order of an Addenda Package does not preclude FJGG from representing another client who has interests adverse to mine. I authorize FJGG to disclose this order to the CTM eContracts software company if indicated in my choice above.

\_\_\_\_\_  
(Signature of Employing Broker)