

Residential Property Management Agreement Order Form

Frascona, Joiner, Goodman & Greenstein, P.C. ("FJGG")

4750 Table Mesa Drive Boulder, CO 80305 Fax: 303-494-6309 Phone: 303-494-3000

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Our Residential Property Management Agreement is flexible and designed to fit a variety of property types, compensation models, and services provided to owners.

Please complete this form to order your Residential Property Management Agreement. Please return the completed form by mail, fax, or e-mail.

1. **Brokerage Firm:** _____
(Name of Brokerage Firm **EXACTLY** as it should Appear on Property Management Agreement)

2. **Primary Contact:** _____
(Name of individual completing the Order Form)

3. **Address:** _____
_____, CO _____
Phone: _____ Fax: _____
Email: _____

4. Yes No Does the brokerage firm have any affiliated businesses arrangements that will provide services to the Brokerage Firm?

[If YES, this option requires an additional \$150 fee which includes a mandatory consultation with an attorney to discuss your company's needs and issues associated with this selection.]

5. Yes No Does the Brokerage Firm intend to charge owners a "mark-up fee" on contractor invoices?

[If YES, this option requires an additional \$150 fee which includes a mandatory consultation with an attorney to discuss your company's needs and issues associated with this selection.]

If you wish to consult us about variations or additions, do not hesitate to call or schedule an appointment with an attorney. These consultations and subsequent drafting will be \$310/hour.

6. **Method of Payment:** Please charge \$300; \$450(If "YES" on question 4 or 5 above); or \$600(If "YES" on both questions 4 & 5 above) to my Visa and/or MasterCard:

_____-_____-_____-_____, exp. date: ____/____

Credit Card Security Code: _____ Zip Code this card is billed: _____

(Cardholder's Signature)

(Cardholder's Printed Name)

7. I have enclosed my check for \$_____, made payable to FJGG.