

Summer 2009 Standard Addenda Order Form

Frascona, Joiner, Goodman and Greenstein, P.C. ("FJGG")

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Please complete this form to order your Addenda. Email, fax, or mail it to us.

1. **Name Designation:** _____
(Name of Brokerage Firm as it Should Appear on Addenda)

2. **Employing Broker:** _____
(Please Print)

3. **Primary Contact:** _____
(Name of individual completing form if not Employing Broker)

4. **Address:** _____

_____, CO _____
Phone: _____ Fax: _____
E-Mail: _____

5. Yes No Do you have any affiliated business arrangements such as an affiliated mortgage company, title company, or home warranty company? If yes, you are required to have a phone consultation with an attorney before we complete your addenda order.*
If Yes: Mortgage Co. Title Co. Warranty Co.

We understand that no single set of forms is going to be a perfect fit in ALL situations, for ALL contracts. For example, both Boulder and Jefferson Counties have septic regulations that may not be specifically addressed in the way you need for a particular contract. In addition, Aspen and Pitkin Counties have carbon monoxide regulations that may need to be addressed in a contract. FJGG can customize your forms. Consultation on these specifics and subsequent customization of your forms is charged at \$325.00/hr.

* This initial consultation is included in the price you've paid. However, depending on the outcome of this appointment, you may be charged extra for a semi-custom addenda.

7. **Method of Payment:** I have enclosed my check for \$300 made payable to FJGG.

Please charge my VISA/MasterCard account number

_____ - _____ - _____ - _____ , exp. date ____/____

Credit Card Security Code: _____ (3 digits on back of Visa or Mastercard)

Zip Code this card is billed to: _____

(Cardholder's Signature)

(Cardholder's Printed Name)

8. **Method of Shipment:**

The price you've paid includes **(Free) delivery** through CTM eContracts in **Microsoft Word®** format. This is a LOCKED Word® Document.

The addenda are also available through the integrated systems of RealFA\$T, CTM Software eContracts, The Knowledge Group, Inc, and TrueForms Software – Reveal Systems, Inc. **These software vendors may charge you additional fees for their delivery.**

Please select your method of delivery. Only the provider(s) you indicate below are notified that you are an authorized user. If you'd like to edit this choice and/or add a provider at a later date, please contact us.

- (Free) Microsoft Word®** from CTM
to email address: _____
- RealFA\$T
- CTM eContracts
- The Knowledge Group, Inc.
- TrueForms Software – Reveal Systems, Inc.

9. I am the employing broker for my company and would like you to prepare these forms and send them to my firm. I have had an opportunity to read the Addenda Package explanation at the Frasca website. I understand that while my order creates an attorney-client relationship between FJGG and me, this is a limited services engagement such that taken by itself, my order of an Addenda Package does not preclude FJGG from representing another client who has interests adverse to mine. I authorize FJGG to disclose this order to the software company of my choice above.

Signature of Employing Broker