

COLORADO AI COMPLIANCE KIT FACT SHEET

Deliverables & Scope of Work

The Colorado AI Compliance Kit is a turnkey solution designed to help businesses establish an AI governance program and comply with Colorado's Automated Decision-Making Technology Act (the “**AI Law**”).

The Kit includes the following attorney-prepared materials:

- ✓ **Implementation Guide.** Explains how to implement, maintain, and administer the entire kit
- ✓ **AI Governance Policy.** Establishes a governance program and procedures for AI use
- ✓ **Technology Evaluation Checklist.** Used to evaluate proposed AI tools under the AI Law
- ✓ **AI Register of Actions.** Logs all AI tool evaluations, conclusions, and other material details
- ✓ **Vendor Due Diligence Letter.** Requests legally-required info from vendors on their AI products
- ✓ **Point-of-Interaction Disclosures.** Required public-facing disclosure language for website
- ✓ **Adverse Outcome Decision Tree.** Aids in deciding if legally-significant adverse outcome occurred
- ✓ **Adverse Outcome Disclosure Letter.** Provides required disclosure of adverse outcome to consumer
- ✓ **Consumer Rights Response Protocol.** Guides process for handling consumer requests under the Law
- ✓ **6 Consumer Response Templates.** Provides required responses to Consumer requests under the Law
- ✓ **Chatbot Safety Act Compliance Rider (if applicable).** Governs use of regulated Conversational AI Services.

Designed for

Organizations that (i) currently use AI in ways that may be subject to the Law; (ii) anticipate expanding their use of AI; or (iii) prefer to proactively implement a complete AI compliance plan.

Important Note

The Compliance Kit provides standardized legal implementation materials designed for most businesses. Organizations operating in education, insurance, health care, essential government services, or public benefits may require customized materials or advice beyond the standard Kit.

Why This Kit Is Different

Unlike generic AI policy templates, this Kit was personally developed by Frasca, Joiner, Goodman and Greenstein, P.C. shareholder attorney [Zachary Grey](#). The materials form an integrated implementation program; they are not simply a collection of forms.

Not sure if this is the right Kit? Take the complimentary [Colorado AI Readiness Assessment](#).